Prior to Administering Methotrexate the clinician must complete and pass the required Self Study on Methotrexate Administration.

	ACTION		RATIONALE
1.	Confirm physician's order for	1.	Assures correct medication and
	Methotrexate dose and route of	• •	dose.
	administration.		
2.	Verify date and time of last	2.	Promotes continuity of care and
	Methotrexate administration.		correct medication administration
			timing.
3.	Explain the procedure and provide	3.	Informs the client and caregiver
	teaching to client about Methotrexate		thereby, reducing concerns.
	and its administration to the		
	client/caregiver. Give any additional		
	literature to client as needed to		
	reinforce teaching. Teach signs and		
	symptoms to report to physician.		
4.	Wash hands/provide hand hygiene.	4.	Reduces microorganisms.
<u> </u>	Oral Administration	<u> </u>	Oral Administration
5.	Follow the Oral Administration	5.	Assures that correct procedure was
	Procedure (Delmar's Fundamental		followed.
	and Advanced Oral Medication		Medication is an
	Procedure). Wear gloves if touching		antineoplastic/antimetabolite agent
	medication.		which can cause a reaction or
	Introduction Advantation (1)	_	irritation if touched.
6. 7.	Intramuscular Administration	6. 7.	Intramuscular Administration
7.	Place plastic barrier on surface that	1.	Protects surfaces, reduces the
	will be used to prepare/gather medication.		spread of microorganisms and potential irritants.
0		8.	Reduces the chances of contact with
8.	Prefilled syringes/multi-dose vial: Put on protective equipment: gloves	ο.	medication/aerosols.
	(preferred latex and powder free).		Prevents possible contact with
	Note: Wear goggles, mask, apron,		medication.
	when splashes, sprays, or aerosols		Protection is needed whenever
	are likely to be generated.		splashes, sprays, or aerosols are
	For sterile reconstitution for IV or		likely to be generated.
	for preservative free use: These will		intery to be generated.
	need to be prepared in a biological		Increased risk for exposure to
	safety cabinet (BSC)-Class II Type B,		antineoplastic agents for clinician
	or Class III. (Have physician, hospital,		requires use of biological safety
	or the pharmacy reconstitute and		cabinet Class II Type B, or Class III
	have medication delivered to home.)		to reduce risk.
			Pharmacy/hospital/physician offices
			have access to these cabinets.

9.	Check Methotrexate prefilled syringe label or multi-dose vial label against medication order to be sure that the following seven items are correct ("The Seven Rights"). • Right client. • Right medication. • Right dose. • Right route. • Right time and frequency. • Right documentation.	9.	Reduces the likelihood of medication errors. The Five Rights have been updated to include two more rights for a total of Seven Rights.
10.	Check the Methotrexate prefilled syringe or multi-dose vial for stability.	10.	Verifies medication stability. Look for particulate and/or cloudiness. If particles or cloudiness are present notify the physician/pharmacy. Do not administer.
11.	Verify client's identity by asking client to identify self. If client unable to identify self, ask careperson to identify client and verify client by use of a Photo ID.	11.	Assures that the medication is given to correct client.
12.	Check medication in the prefilled syringe or if not a prefilled syringe, the clinician should clean vial stopper with 70% alcohol prep pad prior to withdrawing medication. Check to confirm that syringe is filled as ordered.	12.	Reduces medication errors.
13.	Do not expel any medication into the air. If an air bubble is present in the syringe, expel back into vial before removing, when drawing from a multidose vial. If using prefilled syringe, pay special attention not to expel medication into air. Use syringes with Luer-Lok type fittings that will allow bubble to be expelled without expelling into air.	13.	Reduces the risk of aerosols. Reduces chances of reaction due to contact with medication.
14.	Explain to client/caregiver what you are about to do, and provide an opportunity for his or her implied consent.	14.	Provides opportunity for client/caregiver to decline consent.

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15.	Re-check before proceeding with	15.	Assures accurate medication
	Methotrexate administration if client		administration.
	questions any aspect of procedure.		
16.	Provide privacy for client. Position and	16.	Provides for client's comfort and
	drape client appropriately.		privacy.
17.	Select appropriate injection site,	17.	Selecting the correct injection site
	rotating sites for each injection.		assures proper site administration.
18.	Deltoid (Site of Choice)	18.	Explains why the Deltoid is usually
	The deltoid can accommodate only		the site of choice.
	small volumes of fluid, usually 1 ml or		
	less, never more than 2ml.		
	The injection is given in the		
	lateral posterior portion of the		
	muscle, which should be		
	grasped between the thumb		
	and fingers so that the		
	thickness of the muscle can be		
	assessed.		
	 The tip of the needle should be 		
	angled slightly upward to avoid		
	the major arteries and nerves		
	of the axilla and upper arm.		
	or the axilla and upper arm.		
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19.	Gluteal	19.	Provides rationale for the use of the
19.	Gluteal The dorsogluteal site and the	19.	Provides rationale for the use of the Gluteal muscle.
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	The ventrogluteal site contains no large nerves or blood vessels. The nurse should place the heel of the hand on the client's trochanter, with the fingers pointing toward the client's head. The right hand is used for the left hip, and the left hand for the right hip. With the index finger on the client's anterior superior iliac spine, the nurse stretches the middle finger dorsally, palpating the crest of the ilium and then pressing below it. The triangle formed by the index finger, the third finger, and the crest of the ilium is the injection site.		
20.	Vastus Laterals The muscle contains no major blood vessels or nerves. It is situated on the anterior lateral aspect of the thigh. The middle third of the muscle is suggested as the injection site. It is established by dividing the area between the greater trochanter of the femur and the lateral femoral condyle into thirds and selecting the middle third.	20.	Defines Vastus Laterals muscle.
21.	Rectus Femoris This muscle belongs to the quadriceps muscle group. It is situated on the anterior aspect of the thigh. This site may cause considerable discomfort for some people.	21.	Defines Rectus Femoris muscle.
22.	Clean the injection site with alcohol wipe and allow to dry before administering medication.	22.	Allows site to dry completely which will reduce irritation of injection site.
23.	Remove needle protective sheath.	23.	Readies the needle for use.
24.	With thumb and index finger of your non-dominant hand, gently stretch skin of injection site.	24.	Makes skin taunt to ease injection process.

25.	Quickly insert needle at a 90 degree angle.	25.	Proper technique for intramuscular injection.
26.	If blood appears in syringe on aspiration, stop injection, withdraw needle, and prepare new syringe with new needle and new medication.	26.	Avoids injection into vein.
27.	Place thumb on plunger and slowly inject medication into muscle.	27.	Assures proper administration is followed.
28.	Quickly remove syringe and needle and place alcohol wipe over injection site.	28.	Covers site.
29.	Inspect injection site for signs of active bleeding or bruising.	29.	Monitors site for possible bleeding or bruising.
30.	Apply adhesive bandage if necessary.	30.	Provides protection of injection site.
31.	Do not recap needle.	31.	Reduces needle stick injuries.
32.	Dispose of needle and syringe in	32.	Reduces chance of needle sticks,
	Biohazard sharps-disposal container.		and spread of antineoplastic agents.
33.	Assist client with comfort measures.	33.	Provides comfort for client.
34.	Properly and carefully dispose of	34.	NOTE: The instruction to dispose
	waste, gloves, and apron. (Dispose of		Methotrexate contaminated items
	in a Biohazard Red bag/container-Do		in Biohazard bag and transport
	not leave in client's home-bring back		back to be disposed of in a
	and dispose of in Biohazard Container		Biohazardous container is an
	at the office.) For Spills: Put on		exception to the ADPH Medical
	double gloves and apron/goggles.		Waste Infection Control Manual
	Wipe up any spills immediately using		Procedure due to Methotrexate
	absorbent disposable cloths and then		being a hazardous drug.
	clean area with water and detergent		Assuras proper disposal and
	followed by thorough rinsing. (Do not use sprays as this may produce		Assures proper disposal and reduces the potential of client or
	aerosols.) Repeat 3 times to		others coming in contact with
	completely clean area. Dispose of in		antineoplastic agents.
	Biohazard red bag/container-Do not		artificopiastic agents.
	leave in client's home-bring back and		
	dispose of in Biohazard Container.		
35.	Wash hands/perform hand hygiene.	35.	Reduces the spread of
			microorganisms.
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36.	Document Methotrexate administration in the medical record, to include: • Medication name. • Medication dose.	36.	Records medication administration and assists in continuity of care.
	 Medication route. Medication site (as applicable). Medication administration date. Your full name. Your professional designation. Client's response to medication. Any bruising/bleeding. 		Professional designation will be assigned by Horizon and applied automatically to your name. If completing the visit on paper, be sure to record your professional designation.
37.	Observe for response to medication and document or intervene, as appropriate. Report any complications to physician.	37.	Maintains client safety and reports any complications to physician for follow-up.