

Alabama Department of Public Health

Office of Radiation Control

Rule 420-3-26-.15 Compliance Checklist # 4

The new Alabama rules for the enhanced physical security of radioactive materials are required to be fully implemented by March 19, 2016 and will take the place of the Increased Control orders previously issued by the Office of Radiation Control to certain Alabama licensees. To assist licensees in preparing for the changes, we will be providing periodic checklists for you to measure your progress toward compliance with the requirements of Rule 420-3-26-.15 of the Alabama Administrative Code.

4 - Training

- ☐ **1. Individuals who have been determined to be trustworthy and reliable shall also complete the security training required ... before being allowed unescorted access to category 1 or category 2 quantities of radioactive material. 420-3-26-.15(8)(a)2.**
- Training on the licensee's security plan must be completed **BEFORE** you grant unescorted access.
- ☐ **2. Each licensee shall conduct training to ensure that those individuals implementing the security program possess and maintain the knowledge, skills, and abilities to carry out their assigned duties and responsibilities effectively. 420-3-26-.15(15)(c)1.**
- If you have an employee who you are relying on to implement some aspect of your security plan you must conduct training for those employees on their responsibilities, to include:
- The licensee's security program and procedures
 - purposes and functions of the security measures employed;
 - The responsibility to report promptly to the licensee any condition that causes or may cause a violation of department requirements;
 - The responsibility of the licensee to report promptly to the local law enforcement agency (LLEA) any actual or attempted theft, sabotage, or diversion of material; and
 - The appropriate response to security alarms.
- ☐ **3. Refresher training must be provided at a frequency not to exceed twelve months and when significant changes have been made to the security program. 420-3-26-.15(15)(c)3.**
- Just like the rule says, every 12 months or when significant changes are made to the program.
- ☐ **4. The licensee shall maintain records of the initial and refresher training for three years from the date of the training. The training records must include dates of the training, topics covered, a list of licensee personnel in attendance, and related information. 420-3-26-.15(15)(c)(4)**
- Like most other rules, all training records must be kept for three years.

If you have any questions about the new security rules, please contact one of the following individuals:

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