



TECHNICAL BULLETIN

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TO: COUNTY HEALTH DEPARTMENTS



Correct Usage for Overpack and Hand Mail Envelopes

The **Overpack Envelopes** with the *UN3373, Biological Substances Category B* signage are exclusively for the shipping and handling of specimens and their order forms. Please do not use these envelopes for sending reports or correspondences to the laboratory.

When sending correspondences in the **Hand Mail Envelopes**, please include the department location that is to receive the information (i.e. Montgomery Lab, Mobile Lab, CHD, RSA Tower/Suite #).

If you have any questions, contact the *Office of Quality Management* at the *Bureau of Clinical Laboratories* at (334) 213-2853.

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